



## **AUDIT COMMITTEE**

<b>DATE:</b>	<b>Thursday, 13 February 2025</b>
<b>TIME:</b>	<b>10.30 am</b>
<b>VENUE:</b>	<b>Town Hall, Station Road, Clacton-on-Sea, CO15 1SE</b>

**MEMBERSHIP:**

**Councillor Sudra (Chairman)**  
**Councillor Steady (Vice-Chairman)**  
**Councillor Fairley**

**Councillor Morrison**  
**Councillor Platt**

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**This meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items, and the footage will be on the website for up to 24 months (the Council retains one full year of recordings and the relevant proportion of the current Municipal Year). The Council will seek to avoid/minimise footage of members of the public in attendance at, or participating in, the meeting. In addition, the Council is obliged by law to allow members of the public to take photographs, film, audio record and report on the proceedings at public meetings. The Council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.**

**If you have any queries regarding webcasting or the recording of meetings by the public, please contact Katie Koppenaal Email: [kkoppenaal@tendringdc.gov.uk](mailto:kkoppenaal@tendringdc.gov.uk) or Telephone on 01255 686585.**

DATE OF PUBLICATION: Wednesday, 5 February 2025

## AGENDA

### 1 **Apologies for Absence and Substitutions**

The Committee is asked to note any apologies for absence and substitutions received from Members.

### 2 **Minutes of the Last Meeting (Pages 5 - 16)**

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on 30 January 2025.

### 3 **Declarations of Interest**

Resources and Services

### 4 **Questions on Notice pursuant to Council Procedure Rule 38**

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

### 5 **Report of Director (Finance & IT) - A.1 - Statement of Accounts 2023/24 and associated Planning, Annual and Year End Reports of the External Auditor (Pages 17 - 290)**

To present for consideration and approval where necessary the following, to enable the final opinion on the accounts and value for money arrangements to be formally issued by the External Auditor:

- The External Auditor's External Audit Plan & Strategy for the year ending 31 March 2024;
- The External Auditor's Annual Report for the year ended 31 March 2024;
- The External Auditor's Value for Money Report 2023/24;
- The External Auditor's Year End Report for the year ended 31 March 2024; and
- The Council's Statement of Accounts (including the Annual Governance Statement) for 2023/24 for consideration and approval for publication by the backstop date of 28 January 2025.

**Date of the Next Scheduled Meeting**

*The next scheduled meeting of the Audit Committee is to be held in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 10.30 am on Thursday, 27 March 2025.*

## **Information for Visitors**

**FIRE EVACUATION PROCEDURE**

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the room and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.